

## **BAMS Stakeholder Input Outline**

### **Parents:**

**Parent Advisory Committee-** Meets each Spring to review school mission/vision statement using results from stakeholder feedback surveys. Meets each summer to plan for Orientation, review communication, and give input on upcoming school year events. Meets each Fall to review school procedures and suggest spring events.

**Parent Volunteers-** All parents are invited to volunteer at school events. A Fall and Spring survey are sent to all parents to sign up for their interested areas of volunteering. These surveys are used to contact parents and form committees for the different events based on their input.

**Parent Surveys-** All parents are sent surveys and climate inventories. These surveys and climate inventories are used to guide decisions and policies throughout the year. Types include: yearly AdvancED surveys, Google event and/or specific idea surveys and voting.

### **Students:**

**Student Government Association-** Any student in middle school may apply to run for a spot in SGA. Students who run for an officer position automatically become the SGA. Officers run the meetings. The SGA is focused on student centered activities for the school. Student Council is a student-based civic organization designed to help promote school spirit and leadership among students. Students participating in all levels of the Council will maintain a high standard of personal conduct. Council members will demonstrate leadership qualities by serving as good examples of behavior through their words and actions. All Council members participate in approved activities, which will serve to enhance the quality of both the physical and behavior environment of the school.

**National Junior Honor Society-** Students in NJHS work to plan initiatives that will benefit the school and surrounding community.

**8<sup>th</sup> Grade Student Executive Board-** Students meet with the Principal throughout the year to give input on 8th grade events. They choose the theme of the year along with design t-shirts, pick formal theme, give input on Friday Dress Out days and other issues that affect student life on campus.

**Student Surveys-** All students are sent surveys and climate inventories. These surveys and climate inventories are used to guide decisions and policies throughout the year. Types include: yearly AdvancED surveys, Google event and/or specific idea surveys and voting.

### **Staff:**

**Staff Surveys-** All staff are sent surveys and climate inventories. These surveys and climate inventories are used to guide decisions and policies throughout the year. Types include: yearly AdvancED surveys, Google event and/or specific idea surveys and voting.

**Teams-** All members of the team collaborate to consistently update special activities, ensure student conferences are held and document team questions and planning. Teams use data collected to develop student growth goals and action plans to support those goals collectively. Student achievement data, behavioral data, attendance

records, and other anecdotal student observations, leadership input, the school's mission and vision statements and student, parent, and staff survey input.

**Departments-** Departments meet to locate and analyze the test item specifications and identify the critical concepts with vertical alignment. Members analyze data individually and collaboratively to create goals and develop high quality proficiency scales. Successes are celebrated upon completion of goals.

**Committees-**

<u>Committee Name:</u>	<u>Leadership Committee</u>	<u>Technology Committee</u>	<u>Stakeholder Support Committee</u>	<u>Celebration Committee</u>	<u>Safety Committee</u>	<u>STEAM Committee</u>
<u>What they do:</u>	Completes the school improvement planning process utilizing the continuous improvement model	Creates and reviews the school technology plan annually and assists teachers with implementing technology into their classroom	Supports and plans for communication and engagement of families and ensures our students/families needs are met. This includes attendance monitoring, bully prevention, monitoring special learning needs through the Rti process. Best practices implemented and reviewed for student "Strength and Conditioning".	In charge of school-wide events for students and staff. This includes all Wedding /Baby /Retirements, Funerals, Hospitalizations , Recognizing birthdays, staff meetings food/beverage. The committee is also in charge of celebrating stakeholder success on a student, family, teacher, and school level.	Create, monitor, reflect, and improve all safety plans.	Create a year long master schedule of STEM events, review STEAM lessons being completed quarterly and work collegially with all staff to help implement STEM at BAMS.
<u>Data Used:</u>	Data from local assessments, required state testing, and student, parent, and staff survey data	Staff Technology Request Forms, student data, and program initiatives.	504/ESE documentation, student attendance, RTI process, and Strength and Conditioning student /teacher data	School calendar, stakeholder achievement programs	Duty schedules, bus release diagrams, and safety concerns as they arise.	School Science achievement scores, teacher feedback on STEAM lessons and teacher STEAM lesson plans that were submitted to committee members

<b><u>Meets When:</u></b>	Monthly	Team meets throughout April of each year and submit for annual budget to the Principal by May 1st of each year.	Monthly	Monthly	A minimum of 4 meetings a year	Quarterly
<b><u>Documented How:</u></b>	School Improvement Plan, Meeting Notes	Technology Plan	Meeting Minutes and Documents	Meeting Minutes	Meeting Action Minutes	Meeting Notes and STEAM Plan
<b><u>Achievement Reflection</u></b>	Reflecting and updating school improvement plan	Plan review and data collected				Reflection on teacher STEAM lessons every quarter leading to offering additional support or professional development to ensure proper STEAM lessons are being completed that align with the curriculum if that is not occurring
<b><u>Evidence:</u></b>	School Improvement Plan	<a href="#">Technology Plan</a>	Stakeholder Plan	Sunshine Plan	Safety Minutes	STEAM Plan

### **Board of Directors:**

BAMS Governing Board is the governing body of the school. The Governing Board will be ultimately responsible for monitoring and reporting the financial and educational success of the school. The Governing Board is responsible for ensuring the Charter is implemented as submitted to Polk County Public Schools. The Governing Board will delegate all day-to-day operational responsibilities to the Principal. The Governing Board consists of an elected group of parents and community members who are responsible for the school and its successful operations. Parents who have educational, operational or managerial concerns should contact the appropriate personnel in the School. However, in the event that there are unresolved issues with the Administration, parents may contact Mr. Kevin Mulling, Board Chairman.

In the event a parent requests an item to be placed on the Governing Board's agenda, a written request with a detailed explanation must be submitted to the principal of the school at least two weeks prior to the scheduled meeting. Governing Board Meetings are tentatively scheduled for the second Tuesday of August, October, January, March, and May, at 6:30 P.M. and the annual meeting in June at 6:00P.M. Meetings are held at the school.

**The Governing Board is responsible for:**

- Management and the business affairs of the Governing Board
- Approval of the annual budget of anticipated income and expenditures
- Maintenance of written records of attendance and motions and actions of its meetings
- Elects community replacements when members' terms expire
- Meetings of the Governing Board are open to the public and comply with the Sunshine Laws of the State of Florida